The Manasquan Board of Education has primary responsibility for the compilation, maintenance, access to and security of pupil records. Only records mandated by the state or federal government or specifically permitted by this Board of Education may be compiled by the staff. The pupil records are available to the parent, adult pupil, and certain other persons in accordance with the procedures of this district. The administration is authorized to forward educational and disciplinary records, on request, to a school in which a pupil in this district seeks or intends to enroll, upon authorization by the parent. Upon proper request, student records may be reviewed and will be interpreted by the building Principal and/or his/her designee.